

ERASMUS MUNDUS JOINT MASTER

EUROPEAN MASTER IN LINGUISTIC DATA SCIENCE

EMLDS

STUDENT AGREEMENT FOR ERASMUS+ EMJM STUDENTS

Nr. EMLDS_SA_XXXXXXXXXXXXXX

Program Intake: 2026

(duration of the cohort 2026/2028)

Between NOVA University Lisbon (Coordinating Institution), representing the EMLDS Consortium, which is composed of the following organisations:

NOVA University Lisbon (NOVA), in Portugal, Coordinating Organisation,
University of Zaragoza (UNIZAR) in Spain, and
Università Cattolica del Sacro Cuore (UNICATT) in Italy.

And the student

Last name:

First name:

Date of birth:

Place of birth:

Nationality:

Passport No./ National Identity Document No.(for European Students):

With official residence in:

.....

The following is agreed:

1. Scope

The EMLDS consortium accepts the student to participate in the Erasmus Mundus Joint Master in Linguistic Data Science (EMLDS), by the rights and obligations mentioned below. It is compliant with the financial regulations of the European Commission Model Grant Agreement for Unit Grants.

2. Academic structure

EMLDS is a two-year Master Programme of Excellence in the field of Linguistics, Computer Science, and Data Science, and is composed of the following elements:

- Induction Days
- Three curricular semesters
- Autumn School, to be held at UNICATT on the 2025-2027 cohort
- One non-curricular semester
- Graduation closing session

3. Degrees awarded

Upon completion of all the relevant examination requirements (validation of 120 ECTS, with a minimum of 30 ECTS provided per semester), the student receives:

- the joint degree European Master in Linguistic Data Science,
- a joint diploma supplement presenting the details of the participant's academic programme and academic achievement.

4. Language Policy

All courses are taught in English. All partners offer local language and culture support to promote the student's academic success and facilitate his/her social and cultural integration.

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5. Performance monitoring and evaluation

Taking courses and exams is mandatory. Students will follow the evaluation procedures established by each partner university of their mobility path. Student performance will be assessed in every course. To obtain credits for a course, the student must pass the respective evaluation criteria (e.g., exams and other exercises, such as literature and laboratory reports, as well as oral presentations, computer-based tests, written exams, internship reports, tutored work reports, etc). These components are graded and contribute to the overall course grade. The student is evaluated according to the course objectives. A pre-acceptance to year 2 of EMLDS is given in March/April of year 1, depending on the grades of the student. Final acceptance will be granted during the summer once all grades are received. In any case, students have to complete 60 ECTS during year 1, to be able to be accepted in year 2.

Students will participate in the implementation of the continuous improvement process by participating in different surveys at the end of each term (course evaluation and term organization) and at the end of the programme (programme evaluation, vertical coherence within tracks). Surveys will also be conducted after graduation on the transition from institution to work, professional insertion, and doctoral opportunities.

6. Pass/fail criteria and resit exams for individual courses

The ECTS credits for an individual course are awarded if the student passes the evaluation procedures according to the rules of the institution. If a student fails the evaluation procedures, resit options shall meet the regulations of the host institution.

Tuition fees derived from a second or subsequent registration in an EMLDS course may apply, as they are not covered by the initial participation costs.

[For *scholarship holders*] Any academic period exceeding the duration of the master's degree shall not be covered by the EMJM scholarship (maximum of 24 months).

The student's right to opt for the resit options of the host institution shall not conflict with the general academic rules and calendar of the EMLDS.

7. Fourth semester regulations

Internships in the fourth semester may be carried out either at a company, NGO, public institution, or a research organisation working on topics consistent with the objectives of EMLDS. Internships can also be carried out in one of the EMLDS associated partners' organisations. The official list of associated partners of EMLDS is available on the EMLDS website.

The internships in the fourth semester, as well as collaborative projects and dissertations in the framework of the master's thesis, follow the rules of the host institutions. Final examination requires the submission of a written report and its presentation before an examination panel.

8. Specific academic, administrative and examination regulations

In cases that are not stipulated in this student agreement, the specific academic, administrative and examination regulations of the institution at which the student is participating in a particular course apply.

9. Obligations of the student and code of conduct

- a. The student declares to meet the requirements to follow the proposed academic programme, namely being the holder of a Bachelor degree (or equivalent) and having a good command of English, i.e., equivalent to B2, according to the levels defined by the Common European Framework of Reference for Languages (CEFR), at the start of the programme.
- b. If false declarations provided by the student in the application file are detected, the EMLDS Consortium, upon request of the coordinating or any partner institution, has the right to immediately cancel the admission

or registration of the student in the programme. [*For scholarship holders*]

The EMLDS Consortium has also the right to stop the scholarship payment. In such a case, the student shall travel back to his/her home country on his/her own costs.

- c. The confirmation of enrolment in the EMLDS programme is conditional on meeting the requirements of the different Partner Institutions as regards enrolment at Master's level and upon providing the required documentation on time.
- d. EMLDS activities and examinations are mandatory, including the Joint Activities (Induction Days, Autumn School, etc.). Any absence in case of illness or other reason (for instance: need to temporarily take care of a close family member or hospitalisation/death of a family member) must be duly justified by providing an official document to the EMLDS Secretariat within 10 days after the notification of absence. [*For scholarship holders*] If the student does not satisfy this requirement and cannot provide an acceptable reason, the payment of the scholarship will be immediately discontinued.
- e. The student is obliged to successfully complete a total of at least 120 ECTS in the programme curriculum, including the final essay (dissertation/report/project), to obtain the master's degree.
- f. [*For scholarship holders*] The student's scholarship will be discontinued if he/she has not obtained 60 ECTS at the end of the first academic year without a valid reason. The scholarship holder will have a 10-day period to provide justification documents after the communication of the first year results. In case the student's scholarship is discontinued for this reason, the student may continue in the Master's Programme as a self-funded student.
- g. It is the responsibility of the student to be well informed about all the rules of the programme and comply with all institutional regulations of the host institutions, as well as with rules and regulations specified in this agreement.

- h. The student commits to behaving respectfully during his/her studies. He/she will commit no fraudulent acts and will especially avoid cheating, falsification, or plagiarism of any academic work. Moreover, he/she will use both the movable and immovable properties belonging to the institution with great care, will not abuse or misuse the access to equipment and installations, will not perform any unauthorised access or violation of departmental, school or institution rules, and will follow all safety rules that are in place in all institutions. Failing to do so may involve suspension or exclusion from the institution and the EMLDS Programme.
- i. EMLDS does not accept plagiarism. All students are expected to be familiar with and fully respect the rules regarding plagiarism at their institutions. The institutions of the EMLDS consortium have a policy of actively informing about their non-acceptance of plagiarism and the associated institutional-level sanctions. All cases of plagiarism shall be reported to the EMLDS Coordinator. Plagiarism may lead to exclusion from the programme according to the regulations of the host institution and the EMLDS Programme.
- j. In the case of a programme exclusion, it will be the responsibility of the EMLDS Coordinator to formally notify the student in writing. The student will have a 10-day period to provide justification documents.
- k. [*For scholarship holders*] The student declares on his/her honour that he/she did not receive another EMJM scholarship or an Erasmus Mundus Master Course/Joint Doctorate scholarship. The student is prevented from receiving any other scholarship or subvention financed by the European Commission under other EU Commission programmes. It is the responsibility of the scholarship holder to inform the Coordinator and the contact person at his/her host institution of any additional funding received that may be incompatible with the EMJM scholarship. Besides, it is the responsibility of the scholarship holder to check the compatibility of the EMJM scholarship with any other funding (e.g. UFA/DFH mobility

- l. The student must provide all necessary administrative documents, and commits to participate in quality assurance procedures and follow-up activities (such as questionnaires, surveys, monitoring meetings, etc.), which can be initiated by either the EMLDS Quality Council or by the Education, Audiovisual and Culture Executive Agency of the European Commission (EACEA). Some documents may need to be provided after the end of the EMLDS programme.
- m. Any leave or absence from the host institution must comply with the regulations of that institution. [*For scholarship holders*] If a scholarship holder needs to be absent, even for academic purposes, prior written authorization must be obtained from both the academic supervisor at the host institution and the EMLDS Coordinator, following a duly justified request submitted by the student. In the event of unauthorised absence, the scholarship might be discontinued.
- n. [*For scholarship holders*] EMLDS Coordinator has the right to suspend the payment of the scholarship if:
 - i. The scholarship holder withdraws from the programme in case of force majeure, is excluded or suspended from the host institution, is blocked from entering the country of mobility by national authorities, or does not comply with the internal regulations set by the EMLDS Consortium, the regulations of the host institutions and the clauses in this agreement.
 - ii. The scholarship holder leaves on his/her own demand. If the student prematurely ceases his/her participation in the programme or wants his/her scholarship to be interrupted for any reason, he/she must notify the programme coordinator immediately by e-mail at emlds@fcsh.unl.pt.
 - iii. The scholarship holder has to temporarily leave the EMJM course following duly justified and well-documented reasons. Such cases

relate to medical reasons and/or serious family reasons (e.g., need to temporarily take care of a close family member or hospitalisation/death of a family member). In such a case, the scholarship payment is interrupted until the student is again physically present at the host institution and can actively continue pursuing the course activities.

In the case of an interruption of the EMJM scholarship, the student is obliged to refund any amount unduly paid. In the case of monthly allowances, the number of eligible payments shall be calculated according to the provisions in Art. 11.b.

- o. [*For scholarship holders*] The scholarship is intended to cover full-time study. However, the programme does not foresee any restrictions for remunerated work outside the scholarship activities, provided that:
 - i. It is in line with the national legislation of the country(ies) concerned (visa, residence permit).
 - ii. The scholarship holder can still dedicate the necessary efforts to the mandatory activities to complete them successfully within the agreed period.
 - iii. There is no limitation from the EMJM Programme.
- p. As part of this agreement, the student commits to becoming a member of the Erasmus Mundus Alumni Association (EMA) (<http://www.em-a.eu/>), which is the international professional and personal network for Erasmus Mundus students and graduates and serves as a channel of communication for students, alumni, institutions, and the European Commission.

10. Administrative frame

- a. The partner institutions will endeavour their best to provide the student with tuition, supervision, assessment, and support services of a

professional standard. The EMLDS Secretariat (at the coordinating institution) will provide:

- i. *[For scholarship holders]* Timely payment of the EMJM scholarship.
 - ii. Assistance with visa procedures.
 - iii. Insurance: Students will be provided with health insurance for the whole period of the studies. This comprehensive insurance policy meets the specific regulations of EACEA for EMJM students (health, travel, civil responsibility, and repatriation cost to the country of the student, etc.). Students will be provided with the necessary documentation and information (e.g., coverage conditions, restrictions, helpdesk contacts, etc.) before the start of EMLDS and as soon as the final list of selected students is approved.
- b. The Consortium Institutions will provide information on programme content and structure, including practical information, such as:
1. First and second year admissions.
 2. Registration and results.
 3. Academic and social student counselling, e.g., tutor/academic advisor.
 4. Local language and culture courses.
 5. Access to facilities and services (e.g., libraries, laboratories, computer rooms, etc.).
 6. Assistance with university accommodation or guidance on local housing facilities.
 7. Assistance with visa procedures.
 8. Helpdesk, where information for EMLDS students is centralised.

11. Financial frame

- a. Students are expected to pay for:
 - i. Visa costs.
 - ii. Individual course materials costs (e.g., laptop, books, materials, etc.).
 - iii. Accommodation and living expenses.
 - iv. Travel costs. It is the responsibility of the student to cover the necessary travel expenses to participate in all compulsory activities of EMLDS (e.g., travel to the different host institutions, travel to attend the Induction Days and Datathon).
- b. *[For scholarship holders]* EMLDS scholarship holders
 - i. A basic monthly amount of 1400€/month during a maximum of 24 months shall be paid to the Erasmus Mundus scholarship holder. The payment of the student scholarship will correspond to the effective time of stay, during which the scholarship holder undertakes his/her academic activities. The monthly amount can only be paid as from the month of physical arrival of the student in Lisbon or Milan and after formal enrolment in the master's degree at all European institutions. If students decide to voluntarily enter Portugal or Italy before the start of the programme, this period will not be considered as part of the EMJM's course duration. The payment will be stopped immediately in case of interruption of participation in the programme, as stated in Art. 9n.
 - ii. To receive their payments, the scholarship holders need a personal bank account in the SEPA area and will have to provide the account details (including the IBAN number) to the Secretariat using the provided Bank Account Form. All payments will be made by the EMLDS Coordinator by direct transfer to the specified bank account specified. The scholarship is only awarded after the

student has signed this agreement and after the student's official enrolment at NOVA or UNICATT. It is the responsibility of the scholarship holder to provide all documents requested (scanned copies) to the EMLDS Coordinator. Hosting and enrolling institutions shall help with forwarding them to the EMLDS Coordinator as soon as the scholarship holder arrives at the host institution, along with the following documents:

1. Proof of enrolment (i.e., student card)
2. Certificate of arrival signed by the local EMLDS coordinator and the student.

12. Intellectual Property Rights

The student must respect all Intellectual Property Rights (IPR) dispositions at each partner institution of his/her mobility path. Collaborative projects IPR need to be determined between the host institution, the internship host organisations, and the student.

13. Health insurance

EMLDS students are insured by the coordinating institution with a combination of health, liability, accident, and assistance insurance, which complies with the EACEA's minimum requirements. This insurance is at no extra cost. The details of this insurance and the terms of conditions will be communicated to the student.

14. Interruption terms

The student understands that he/she will be excluded from the EMLDS programme under these circumstances:

- i. In case of absence (lectures, practical sessions, field trips, informative and official meetings...)
 1. that the student cannot justify with medical certificates,

2. for which permission has not been granted by the EMLDS staff (requested in advance to ensure permission),

If the student fails to validate one year of study within the stipulated time frame

3. If the student is the subject of disciplinary measures leading to his/her exclusion from the EMLDS Partner Institution where he/she is studying
4. If the student is the subject of legal prosecutions that prevent him/her from attending the EMLDS programme
5. If the student withdraws from the EMLDS programme on his/her own decision or in case of force majeure as defined by the EACEA.

- ii. Under these circumstances, the student hereby commits, on his/her honour, to reimburse any fund allocated to him/her, covering the period starting after the date of exclusion. In case of insufficient academic results of the student, the EMLDS Consortium, upon presentation of a report by the Institution where the student is attending the EMLDS course, can decide to end the student's training. In this case, the distribution of the Erasmus Mundus scholarship and/or grant to the student will also be closed.

15. Complaints and amendments

In the case of complaints, the student may appeal to the EMLDS Consortium Board. The student may initiate the complaint through the student representatives, selected by and amongst EMLDS students, who are members of the Board. However, for specific complaints about a specific service or facility provided by a Partner Institution, the student shall invoke the complaints procedure of that institution. Any complaint arising in relation to EMLDS or termination of studies must be raised without delay and addressed to the attention of the Coordinator. The Secretariat will amend the agreement on an ad hoc basis in case of temporary termination, e.g. on the grounds of

health reasons. In case of scholarship interruption, the Consortium Board will address the situation on a case-by-case basis. Any amendment or update to the current agreement shall be communicated in writing and signed by the parties.

16. Exclusion of responsibility

The EMLDS Consortium is not liable for accidents, illnesses, injuries, losses, or damages to people or goods resulting from or in any way related to the activities that are the object of the present contract.

17. Consent for use of the student's image

During the EMLDS programme, you may be photographed and/or filmed. Those images are used in EMLDS promotional tools. In order to disseminate those images in our communication tools, students' agreement is requested.

- i. ☐ I agree that recorded images of me (photographs, audio or video images and recordings) taken during academic activities can be used in hard copy or digital form for any of the following purposes:
 - 1. The promotion, communication, and dissemination of EMLDS activities and programmes. These may be used on the EMLDS website, leaflets, posters, social media, display screens and presentations
 - 2. to generate training materials (e.g. eLearning resources, online learning materials, and similar materials. These may be used by EMLDS students, shared with other individuals involved in EMLDS, and may be presented at conferences.
 - 3. duration of authorization: the duration is effective for the duration of the exploitation of the targeted media
 - 4. This authorization is free

- a. ☐ I don't want my image to be used as described above. I ask that my face be blurred in case it is recognizable in a photograph or a screenshot (apart from a crowd shot for which no authorisation is necessary)

18. Use of personal data

By signing this agreement, the student authorises the use of his/her personal data in activities related to EMLDS. All personal data contained in the agreement shall be processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). Such data shall be processed in connection with the implementation and follow-up of the EMLDS project by the Partner Institutions, EACEA, and the European Commission, without prejudice to the possibility of passing the data to the bodies responsible for inspection and audit in accordance with EU legislation. The student may, on written request, gain access to his/her personal data and correct any information that is inaccurate or incomplete. He/she should address any questions regarding the processing of his/her personal data to emlds@fcsh.unl.pt.

19. Duration and Signatures

This agreement automatically expires when the degree is awarded. If the agreement is terminated at an earlier point, the scholarship payment is automatically stopped at the same time. The coordinating institution will seek reimbursement of undue prepaid instalments. The annual EMLDS participation cost payment is not refundable.

Nothing in this Agreement or the Consortium Agreement between the Parties of the EMLDS Consortium shall be deemed to require a Party to breach any mandatory statutory law under which the Party is operating. Without prejudice to the general consequences laid down in national law applicable in the present Agreement, the EMLDS Consortium reserves the right to cease the effects of the present agreement, without recourse to any judicial procedure apart from adequate communication to the student. Failing agreement by both parties, the Portuguese courts are designed as the only competent authority to resolve any legal dispute between the EMLDS Consortium and the student arising from the agreement. This Student Agreement will be governed by Portuguese law.

I acknowledge having read, agreed with, and committed to comply with all articles of this agreement.

NAME and SURNAME:

DATE:

SIGNATURE:

ANNEX - VOCABULARY

Consortium: Decision-making entity composed of the core group of four academic partners: the NOVA, UNIZAR, and UNICATT.

Consortium Board: governing body responsible for Joint governance and management of the EMLDS.

Exclusion: When a student is forced to leave the programme permanently. The decision is taken by the Consortium.

Host institution: The higher education institution that will welcome the student for at least one semester, and in which the student will receive education according to his or her choice.

Scholarship holder: A student selected during the first call for applications and benefiting from an Erasmus Mundus scholarship.

Suspension: When the student is expelled, for a certain amount of time, defined by the institution suspending the student.