

ERASMUS MUNDUS JOINT MASTER

EUROPEAN MASTER IN LINGUISTIC DATA SCIENCE

EMLDS

STUDENT AGREEMENT FOR ERASMUS+ EMJM STUDENTS

No. EMLDS_SA_XXXXXXXXXXXXXX

Programme Intake: **2026**

Cohort Duration: **2026–2028**

Between NOVA University Lisbon (Coordinating Institution), acting on behalf of the EMLDS Consortium, composed of the following institutions:

NOVA University Lisbon (NOVA), Portugal (Coordinating Institution)

University of Zaragoza (UNIZAR), Spain

Università Cattolica del Sacro Cuore (UNICATT), Italy

And the Student:

Last Name:

First Name:

Date of Birth:

Place of Birth:

Nationality:

Passport No. / National Identity Document No. (for European students):

Official Place of Residence:

.....

The following is agreed:

1. Scope

The EMLDS Consortium accepts the student's participation in the Erasmus Mundus Joint Master in Linguistic Data Science (EMLDS), subject to the rights and obligations set out below. This agreement is in accordance with the financial regulations of the European Commission's Model Grant Agreement for Unit Grants.

2. Academic structure

EMLDS is a two-year Master's programme of excellence in the fields of Linguistics, Computer Science, and Data Science. It consists of the following components:

- Induction Days
- Three curricular semesters
- An Autumn School, to be held at UNICATT for the 2026–2028 cohort
- One non-curricular semester
- A graduation closing session/ceremony??.

3. Degrees awarded

Upon successful completion of all academic requirements (i.e. the validation of 120 ECTS credits, with a minimum of 30 ECTS per semester), the student will be awarded:

- the joint degree *European Master in Linguistic Data Science*;
- a joint Diploma Supplement detailing the participant's academic programme and achievements.

4. Language Policy

All courses are taught in English. All partner institutions provide support in local language and culture to promote students' academic success and facilitate their social and cultural integration.

5. Performance monitoring and evaluation

Attendance in courses and participation in examinations are mandatory. Students must follow the assessment and evaluation procedures established by each partner university within their mobility pathway.

Student performance is assessed in every course. To obtain credits, students must successfully meet the relevant assessment requirements (e.g. examinations and other assignments, such as literature reviews, laboratory reports, oral presentations, computer-based tests, written exams, internship reports, and supervised project reports). These components are graded and contribute to the final course grade. Students are evaluated in accordance with the learning objectives of each course.

Pre-acceptance to Year 2 of the EMLDS programme is granted in March/April of Year 1, based on the student's academic performance. Final acceptance is confirmed during the summer, once all grades have been received. In all cases, students must complete 60 ECTS credits during Year 1 in order to progress to Year 2.

Students will contribute to the continuous improvement process by participating in surveys conducted at the end of each term (covering course evaluation and overall term organisation) and at the end of the programme (including programme evaluation and coherence within academic tracks).

Additional surveys will be carried out after graduation to assess the transition from study to employment, professional integration, and access to doctoral opportunities.

6. Pass/Fail criteria and resit examinations for individual courses

ECTS credits for an individual course are awarded upon successful completion of the assessment requirements, in accordance with the regulations of the host institution. If a student fails to meet these requirements, any resit opportunities will be governed by the rules of the host institution.

Additional tuition fees may apply for second or subsequent enrolments in an EMLDS course, as such fees are not covered by the initial participation costs.

[For scholarship holders] Any study period exceeding the standard duration of the Master's programme (24 months) will not be covered by the Erasmus Mundus Joint Master (EMJM) scholarship. The student's right to resit examinations at the host institution must comply with the general academic regulations and calendar of the EMLDS programme.

7. Fourth semester regulations

Internships in the fourth semester may be undertaken at a company, non-governmental organisation (NGO), public institution, or research organisation whose activities align with the objectives of the EMLDS programme. Internships may also be carried out with one of the EMLDS associated partner organisations. The official list of associated partners is available on the EMLDS website.

Internships in the fourth semester, as well as collaborative projects and dissertations undertaken as part of the Master's thesis, are governed by the regulations of the host institution. Final assessment requires the submission of a written report and its defence before an examination panel.

8. Specific academic, administrative and examination regulations

In cases not covered by this student agreement, the academic, administrative, and examination regulations of the institution at which the student is enrolled for the relevant course shall apply.

9. Obligations of the student and code of conduct

- a. The student declares that they meet the requirements to follow the proposed academic programme, namely holding a Bachelor's degree (or equivalent qualification) and having a good command of English, corresponding to at least level B2 of the Common European Framework of Reference for Languages (CEFR), at the start of the programme.
- b. If any false declarations made by the student in the application file are identified, the EMLDS Consortium, upon request of the coordinating institution or any partner institution, reserves the right to immediately cancel the student's admission or registration in the programme.
[For scholarship holders] The EMLDS Consortium also reserves the right to terminate scholarship payments. In such cases, the student shall return to their home country at their own expense.
- c. Confirmation of enrolment in the EMLDS programme is contingent upon fulfilling the enrolment requirements of each Partner Institution at the Master's level and submitting all required documentation within the specified deadlines.
- d. Participation in all EMLDS activities and examinations is compulsory, including Joint Activities (such as Induction Days and the Autumn School). Any absence due to illness or other reasons (e.g. the need to care for a close family member, or the hospitalisation or death of a family member) must be duly justified by submitting official documentation to the EMLDS Secretariat within 10 days of the absence notification. *[For scholarship holders:]* Failure to comply with this requirement, or to provide an acceptable justification, will result in the immediate suspension of scholarship payments.
- e. The student is required to successfully complete at least 120 ECTS credits within the programme curriculum, including the final essay (dissertation/report/project), in order to obtain the Master's degree.
- f. *[For scholarship holders]* The student's scholarship will be discontinued if 60 ECTS credits have not been obtained by the end of the first academic

year without valid justification. The scholarship holder will have 10 days from the communication of the first-year results to submit supporting documentation. If the scholarship is discontinued on these grounds, the student may continue in the Master's Programme as a self-funded student.

- g. The student is responsible for being fully informed of all programme requirements and for complying with the institutional regulations of the host institutions, as well as the rules and provisions set out in this agreement.
- h. The student undertakes to behave respectfully throughout their studies and to refrain from any form of academic misconduct, including cheating, falsification, or plagiarism. The student shall use all institutional property, both movable and immovable, with due care; must not misuse or abuse access to equipment and facilities; shall not engage in any unauthorised access or breach of departmental, school, or institutional rules; and must comply with all applicable safety regulations at each institution. Failure to comply may result in suspension or exclusion from the institution and the EMLDS Programme.
- i. EMLDS maintains a zero-tolerance policy on plagiarism. All students are expected to be familiar with and strictly adhere to the plagiarism regulations of their respective institutions. The institutions within the EMLDS consortium actively communicate this policy and the corresponding sanctions at the institutional level. All cases of suspected or confirmed plagiarism must be reported to the EMLDS Coordinator. Plagiarism may result in exclusion from the programme in accordance with the regulations of the host institution and the EMLDS Programme.
- j. In the event of exclusion from the programme, the EMLDS Coordinator will formally notify the student in writing. The student will have 10 days from the date of notification to submit any supporting justification documents.

[For scholarship holders] The student declares, on their honour, that they have not received any other EMJM scholarship or an Erasmus Mundus Master Course/Joint Doctorate scholarship. The student is not permitted to receive any

additional scholarship or financial support funded by the European Commission under other EU programmes. It is the responsibility of the scholarship holder to inform the Coordinator and the contact person at their host institution of any additional funding received that may be incompatible with the EMJM scholarship. Furthermore, the scholarship holder must verify the compatibility of the EMJM scholarship with any other funding (e.g. UFA/DFH mobility grants, salary, etc.) they may receive and, where necessary, notify the relevant authorities responsible for that additional funding.

- k. The student must provide all required administrative documents and agrees to participate in quality assurance procedures and follow-up activities (such as questionnaires, surveys, and monitoring meetings) initiated by the EMLDS Quality Council or the Education, Audiovisual and Culture Executive Agency (EACEA) of the European Commission. Certain documents may also be required after completion of the EMLDS programme.
- l. Any leave or absence from the host institution must comply with the regulations of that institution. *[For scholarship holders]* Any absence, including for academic purposes, requires prior written authorisation from both the academic supervisor at the host institution and the EMLDS Coordinator, based on a duly justified request submitted by the student. In the event of unauthorised absence, the scholarship may be discontinued.
- m. *[For scholarship holders]* The EMLDS Coordinator has the right to suspend the payment of the scholarship if:
 - i. the scholarship holder withdraws from the programme due to force majeure, is excluded or suspended by the host institution, is denied entry into a country of mobility by national authorities, or fails to comply with the internal regulations of the EMLDS Consortium, the regulations of the host institutions, or the provisions of this agreement;
 - ii. the scholarship holder voluntarily withdraws from the programme. If the student prematurely terminates their participation or requests the interruption of their scholarship for any reason, they must immediately notify the Programme

Coordinator by email at emlds@fcsch.unl.pt.

- iii. The scholarship holder is required to temporarily suspend participation in the EMJM course for duly justified and well-documented reasons. Such cases include medical reasons and/or serious family circumstances (e.g., the need to temporarily care for a close family member, or the hospitalisation or death of a family member). In such cases, scholarship payments will be suspended until the student returns to the host institution and is able to actively resume programme activities.

In the event of an interruption of the EMJM scholarship, the student is required to reimburse any amount(s) unduly received. In the case of monthly allowances, the number of eligible payments shall be calculated in accordance with the provisions of Article 11(b).

- n. [*For scholarship holders*] The scholarship is intended to support full-time study. However, the programme does not impose restrictions on remunerated work outside scholarship-related activities, provided that:
 - i. Such work complies with the national legislation of the country or countries concerned (including visa and residence permit requirements);
 - ii. The scholarship holder is able to dedicate sufficient time and effort to all mandatory programme activities and complete them successfully within the agreed timeframe; and
 - iii. There are no restrictions under the EMJM Programme.
- o. As part of this agreement, the student undertakes to become a member of the Erasmus Mundus Alumni Association (EMA) (<http://www.em-a.eu/>), the international professional and personal network for Erasmus Mundus students and graduates, which also serves as a channel of communication between students, alumni, institutions, and the European Commission.

10. Administrative framework

- a. The partner institutions shall make their best efforts to provide the student with tuition, supervision, assessment, and support services of a professional standard. The EMLDS Secretariat (at the coordinating institution) shall provide:

- i. [*For scholarship holders*] Timely payment of the EMJM scholarship.
- ii. Assistance with visa procedures.
- iii. Insurance: Students will be provided with health insurance covering the entire duration of their studies. This comprehensive insurance policy complies with the specific requirements of the EACEA for EMJM students, including coverage for health, travel, civil liability, and repatriation costs to the student's country of origin, among others.

Students will receive the necessary documentation and information (e.g., coverage conditions, exclusions, and helpdesk contacts) prior to the start of the EMLDS programme and as soon as the final list of selected students has been approved.

- b. The Consortium Institutions shall provide information on the programme content and structure, including practical information such as:

- First- and second-year admissions;
- Registration procedures and academic results;
- Academic and social student support, including access to tutors and academic advisors;
- Local language and culture courses;
- Access to facilities and services (e.g., libraries, laboratories, computer rooms, etc.);
- Assistance with university accommodation or guidance on local housing options;
- Assistance with visa procedures;
- A centralised helpdesk providing information for EMLDS students.

11. Financial framework

- a. Students are expected to cover the following costs:
 - i. Visa-related expenses;
 - ii. Individual course materials (e.g., laptop, books, and other study materials);
 - iii. Accommodation and living expenses;
 - iv. Travel costs. It is the student's responsibility to cover all necessary travel expenses required to participate in compulsory EMLDS activities (e.g., travel between host institutions, as well as travel to attend the Induction Days and Datathon).

- b. *[For scholarship holders]* EMLDS scholarship holders

- i. A basic monthly allowance of €1,400 shall be awarded to the Erasmus Mundus scholarship holder for a maximum duration of 24 months. The scholarship will be paid according to the actual period of physical presence during which the scholarship holder undertakes their academic activities.

The monthly allowance may only be paid from the month of the student's physical arrival in Lisbon or Milan and after formal enrolment in the Master's degree at all European partner institutions. If students choose to arrive voluntarily in Portugal or Italy before the official start of the programme, this period shall not be considered part of the EMJM study duration.

Scholarship payments shall be suspended immediately in the event of interruption of participation in the programme, as set out in Article 9(n).

- ii. To receive payments, scholarship holders must hold a personal bank account within the SEPA area and provide the relevant account details, including the IBAN, to the Secretariat using the designated Bank Account Form. All payments shall be made by the EMLDS Coordinator via bank transfer to the specified account.

The scholarship is awarded only after the student has signed this agreement and has been officially enrolled at NOVA or UNICATT. The scholarship holder is responsible for providing all requested documents (scanned copies) to the EMLDS Coordinator. The hosting and enrolling institutions shall assist in forwarding these documents to the EMLDS Coordinator as soon as the scholarship holder arrives at the host institution, together with the following documents::

1. Proof of enrolment (i.e. student card)
2. Certificate of arrival signed by both the local EMLDS coordinator and the student.

12. Intellectual Property Rights

The student must comply with all Intellectual Property Rights (IPR) regulations in force at each partner institution within their mobility pathway. In the case of collaborative projects, IPR arrangements shall be defined between the host institution, any internship host organisations, and the student..

13. Health insurance

EMLDS students are covered by the coordinating institution through a comprehensive insurance package, including health, civil liability, accident, and assistance coverage, in compliance with the EACEA's minimum requirements. This insurance is provided at no additional cost to the student. Full details of the coverage and applicable terms and conditions will be communicated to the student.

14. Interruption conditions

The student acknowledges that they may be excluded from the EMLDS programme under the following circumstances:

- i. In the event of absence from lectures, practical sessions, field trips, or official meetings and activities.
 1. when the student is unable to provide a valid justification, such as a medical certificate,
 2. for which prior permission has not been granted by EMLDS

staff upon a duly submitted request,

3. If the student fails to complete and validate one academic year within the stipulated timeframe,
 4. If the student is subject to disciplinary measures resulting in exclusion from the EMLDS partner institution at which they are enrolled.
 5. If the student is subject to legal proceedings that prevent them from attending or continuing the EMLDS programme.
 6. If the student withdraws from the EMLDS programme on their own initiative, or in the event of force majeure as defined by the EACEA.
- ii. Under these circumstances, the student hereby commits, on their honour, to reimburse any funds received for the period following the date of exclusion. In the event of insufficient academic performance, the EMLDS Consortium may, upon submission of a report by the institution where the student is enrolled, decide to terminate the student's participation in the programme. In such cases, the disbursement of the Erasmus Mundus scholarship and/or grant to the student shall also be discontinued.

15. Complaints and amendments

In the case of complaints, the student may submit an appeal to the EMLDS Consortium Board. The student may also raise complaints through the student representatives, selected by and from among EMLDS students, who are members of the Board. However, for complaints concerning specific services or facilities provided by a partner institution, the student shall follow the complaints procedure of that institution.

Any complaint relating to the EMLDS programme or to the termination of studies must be raised without undue delay and addressed to the Coordinator. The Secretariat may amend this agreement on an ad hoc basis in cases of temporary

interruption, for example on health grounds. In the event of a scholarship interruption, the Consortium Board shall assess the situation on a case-by-case basis.

Any amendment or update to this agreement shall be made in writing and signed by all parties.

16. Exclusion of responsibility

The EMLDS Consortium shall not be held liable for any accidents, illnesses, injuries, losses, or damages to persons or property arising from or in any way related to the activities covered by this contract..

17. Consent for use of the student's image

During the EMLDS programme, you may be photographed and/or filmed. These images may be used for EMLDS promotional and communication purposes. The student's consent is requested for the use and dissemination of such images in the Consortium's communication materials.

- i. ☐ I agree that recorded images of me (including photographs, audio recordings, and video images) taken during academic activities may be used in both print and digital formats for any of the following purposes:
 - 1. The promotion, communication, and dissemination of EMLDS activities and programmes. These materials may be used on the EMLDS website, in leaflets and posters, on social media platforms, on display screens, and in presentations.
 - 2. The development of training materials (e.g. e-learning resources, online learning materials, and similar content). These materials may be used by EMLDS students, shared with other individuals involved in the programme, and presented at conferences.
 - 3. Duration of authorisation: this authorisation shall remain valid for the entire period of use of the relevant media.
 - 4. This authorisation is granted free of charge.

- ii. ☐ I do not consent to the use of my image as described above.
I request that my face be blurred in any photograph or screenshot in which I am recognisable, except in the case of group or crowd images where individual identification is not reasonably possible and no authorisation is required.

18. Use of personal data

By signing this agreement, the student authorises the processing of their personal data for purposes related to the EMLDS programme. All personal data contained herein shall be processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation – GDPR), and repealing Directive 95/46/EC.

Such data shall be processed in connection with the implementation and follow-up of the EMLDS project by the Partner Institutions, the EACEA, and the European Commission, without prejudice to its possible disclosure to bodies responsible for inspection and audit in accordance with applicable EU legislation.

The student may, upon written request, access their personal data and request the rectification of any inaccurate or incomplete information. Any questions regarding the processing of personal data should be addressed to emlds@fcsh.unl.pt.

19. Duration and Signatures

This agreement shall automatically terminate upon the award of the degree. If the agreement is terminated earlier, scholarship payments shall cease automatically at the same time. The coordinating institution shall seek

reimbursement of any unduly paid instalments. For self-funded students, the annual EMLDS fees are non-refundable.

Nothing in this Agreement, nor in the Consortium Agreement between the Parties of the EMLDS Consortium, shall be construed as requiring any Party to breach applicable mandatory statutory law under which it operates.

Without prejudice to the general legal consequences provided for under the applicable national law, the EMLDS Consortium reserves the right to terminate the effects of this Agreement upon appropriate notification to the student, without recourse to judicial proceedings other than such notification.

In the event of a dispute that cannot be resolved amicably, the Portuguese courts shall have exclusive jurisdiction over any legal dispute arising between the EMLDS Consortium and the student in connection with this Agreement.

This Student Agreement shall be governed by Portuguese law.

I acknowledge that I have read, understood, and agree to comply with all provisions of this Agreement.

NAME and SURNAME:

DATE:

SIGNATURE:

ANNEX – GLOSSARY OF TERMS

Consortium: The decision-making entity composed of the core group of three academic partners: NOVA, UNIZAR, and UNICATT.

Consortium Board: The governing body responsible for the joint governance and management of the EMLDS programme.

Exclusion: The compulsory and permanent withdrawal of a student from the programme. This decision is taken by the Consortium.

Host institution: The higher education institution where the student is hosted for at least one semester and at which they receive education in accordance with their study plan.

Scholarship holder: A student selected through the first call for applications who receives an Erasmus Mundus scholarship.

Suspension: The temporary removal of a student from the programme for a defined period, as determined by the institution imposing the suspension.